



**SOP FOR PERIODIC ASSESSMENT-1 / ASSESSMENT I - (2025-26)
CLASSES I TO XII**

IMPORTANT: READ IT CAREFULLY!

1. Marks allotted for theory subject- wise for Periodic Assessment-1 /Assessment I are as follows:

S. NO.	SUBJECT	CLASSES (I & II)	CLASSES (III TO V)	CLASSES (VI TO VIII)	CLASSES (IX TO X)	CLASSES (XI & XII)
1	ENGLISH LITERATURE	20	40	40	40	40
2	ENGLISH GRAMMAR	20	40	40	-	-
3	HINDI LITERATURE	20	40	40	40	40
4	HINDI GRAMMAR	20	40	40	-	-
5	MATH	20	40	40	40	40
6	SCIENCE/ EVS	20	40	40	40	-
7	IT/AI	20	40	40	40	40
8	SOCIAL SCIENCE	-	-	40	40	-
9	SANSKRIT	-	-	40	-	-
10	PHYSICS	-	-	-	-	35
11	BIOLOGY	-	-	-	-	35
12	CHEMISTRY	-	-	-	-	35
13	APPLIED MATH	-	-	-	-	40
14	ACCOUNTS	-	-	-	-	40
15	ECONOMICS	-	-	-	-	40
16	BUSINESS STUDIES	-	-	-	-	40
17	POLITICAL SCIENCE	-	-	-	-	40
18	HISTORY	-	-	-	-	40
19	GEOGRAPHY	-	-	-	-	40

20	PHYSICAL EDUCATION	-	-	-	-	35
21	CS/HINDI	-	-	-	-	40
22	PYSCHOLOGY	-	-	-	-	35 (CLASS XI)
23	DIGITAL CITIZENSHIP PROGRAMME (DCP)	-	10 (FOR CLASSES 4& 5)	10	-	-
24	FINANCIAL LITERACY PROGRAMME (FLIP)	-	10 (FOR CLASSES 4& 5)	10	-	-

Examination Guidelines

Dear Parents and Students,

Please note the following guidelines and important information regarding the

PERIODIC ASSESSMENT 1 Examinations:

1. **Examination Duration:** Classes I to XII: 1 Hour 30 Minutes.
2. **Reporting Time:** 7:30 am (sharp).
3. **Examination Timings:** 8:00 am to 9:30 am.
4. **Dispersal Timings:**
 - Class 1 & 2: 9:40 am
 - Class 3 to 5: 9:45 am
 - Class 6 to 12: 9:50 am
5. **Examination Format for Hindi and English:**

Hindi and English Exams will consist of two papers:

- **Hindi:** Hindi Grammar and Hindi Literature
- **English:** English Grammar and English Literature

Each paper will be of **40 marks** and duration will be for **1.5 hours each**.

6. FINANCIAL LITERACY PROGRAMME (Flip) and DIGITAL CITIZENSHIP PROGRAMME (DCP)

Exams: (CLASSES 4 TO 8)

- These exams will be conducted during regular school hours and will be based on a **10 marks Multiple Choice Question (MCQ) format and evaluated on a grading scale.**
- DIGITAL CITIZENSHIP PROGRAMME (DCP) has been rescheduled to **28th JULY 2025**
- FINANCIAL LITERACY PROGRAMME (Flip) to **29th JULY 2025.**

7. **Dress Code:**

- Students must come to school in **proper school uniform**.

8. **Leave and Medical Certificate Policy:**

- In case of leave, a written application or medical certificate (signed by parents) must be submitted to the class teacher a day prior or on the same day in case of emergency/illness.
- Failure to submit a medical certificate will result in a **zero (0)** for the respective subject.

9. **Retest Policy:**

- **No retests** will be conducted.

10. **Fee Payment:**

- Parents are kindly requested to clear the **school fee** and **activity fee** before **15th July 2025**.
- **QR code for paying School Fee:**

TUITION FEE



11. **Fee Payment Details:**

- Tuition Fee and Transport Fee can be paid through the QR codes provided below.
- Please bring the **bus fee booklet** for payment of bus fees.
- **QR Code for paying Transport Fee:**

TRANSPORT FEE



12. Online Fee Payment:

- In case of Online Fee Payments, Parents are requested to share the **payment receipt/ screenshot** and **transaction** details the same day with the class teacher and accounts department on WhatsApp at: **8461811101 / 8463811102**
- Kindly collect the **physical fee receipt** from the school accounts office for confirmation.

13. School Transport:

- The school transport will ply accordingly.

For any further queries regarding the examination, please contact:

- **Exam Department:** examcell.mlzs@gmail.com
- **School Mail:** mlzsjbp@gmail.com

Thank you for your cooperation.

Regards

Team MLZS, Jabalpur
