



Mount Litera Zee School, Ghogali, Besa Nagpur
Academic Year 2026-2027
Executive Parent Teacher Association Meeting

MLZSB/2026-27/EPTA /Pre-primary-X / 20

Date: 14/07/26

To,

The Nominated members of EPTA

Subject : - EPTA Body Formation from Nominated Members by Lottery Method.

Dear Sir/Madam,

With reference to the subject cited above, as per the provisions of the Section 4(2) (f) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (Mah VII of 2014) and rule 4(2) of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, the meeting of Executive Parent-Teachers Association is scheduled as per the details below:

Date: 18th July 2026, Saturday.

Time: 9:00 a.m.

Venue: Mount Litera Zee School, Ghogali, Besa, Nagpur.

Agenda of the meeting is enclosed herewith. You are requested to attend the meeting in time. As per the provisions of Rule 4(4), of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, the meeting will be conducted if at least ten percent of the members of the full complement of the PTA are present. If the attendance is less, the Chairperson shall adjourn the meeting for 30 minutes. If the quorum is still not fulfilled, the meeting will be cancelled and recalled after 15 days by following the process mentioned in the rules.

We look forward to your valuable presence and cooperation.


Secretary




Principal

Encl: Agenda for the meeting.

Agenda for the First EPTA meeting:

1. Draw of Lottery from the applications received.
2. EPTA Body Formation
3. Introduction by the new body of Parent and Teacher Representatives of the Executive Committee.
4. Vote of Thanks.